

Convert a DOC file into the PDF format in Windows Systems

Note 1: The paper must strictly follow the template regulation of ETFA Conference.

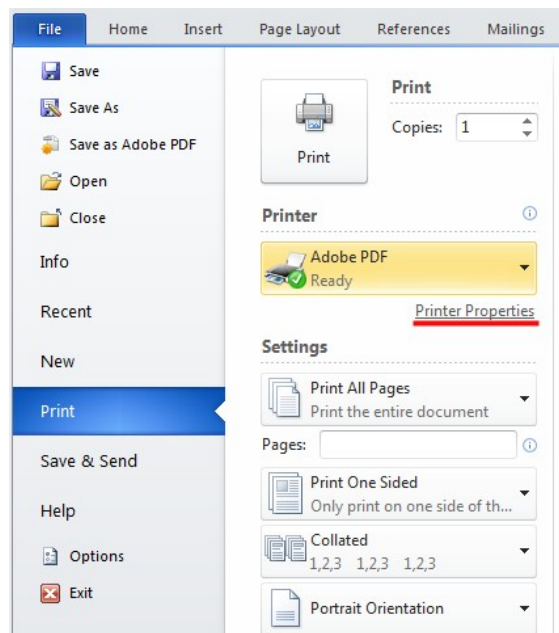
Note 2: It is recommended that the file be compiled in English Windows system.

Note 3: For missing font or font encoding problems, do remember to embed all fonts into your file, especially for Asian characters.

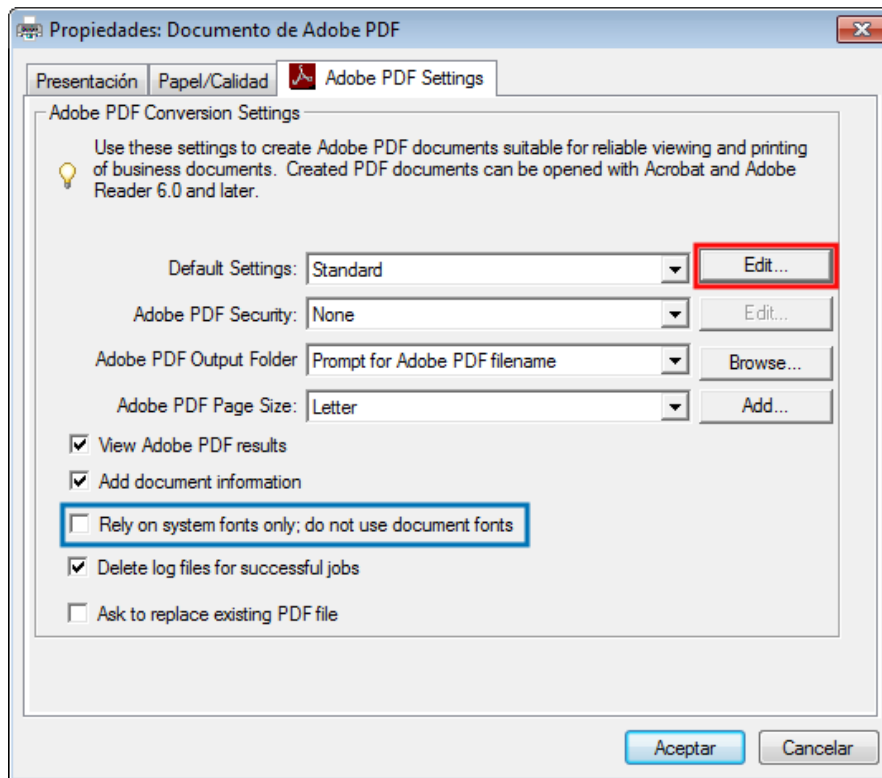
Note 4: The following procedures cannot guarantee 100% success.

Proceed in 5 steps

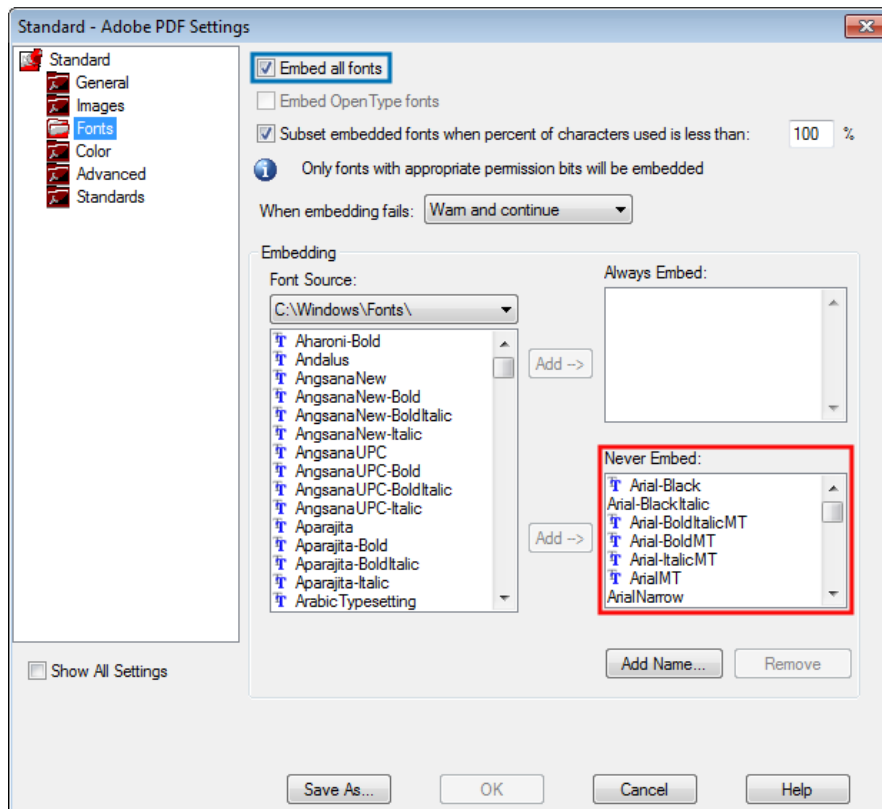
A. Choose «*Adobe PDF*» in the printer name box, and then select «*Properties*»



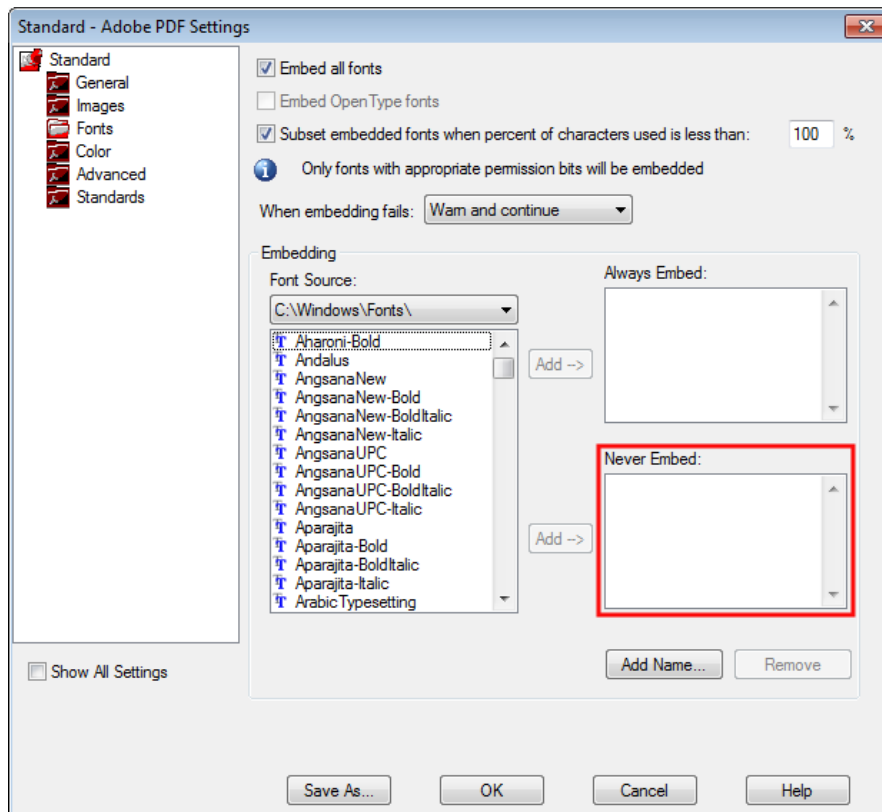
- B. Uncheck «*Rely on system fonts only; do not use document fonts*» (marked in blue).
Click «*Edit*» (marked in red)



C. Click the button «Fonts», and make sure to select «Embed all fonts» (marked in blue), and everything in the «Never Embed» box (marked in red)



D. After removing everything in the «Never Embed» box (marked in red), press OK



E. Finally, in the resulting PDF file, select the «File → Properties... → Fonts».
If there is an «Embedded Subset» attached to every font, the process is successful

